

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**  
18160 W Gages Lake Road. Gages Lake, Illinois 60030-1819  
847-548-8470 Fax 847-548-8472 VP 224-207-8476  
[www.sedol.us](http://www.sedol.us)



**Valerie M. Donnan, Ed.D.**  
*Superintendent*

**Executive Board Meeting Summary**  
**Thursday, January 25, 2024**

**CONSENT AGENDA**

Regular minutes, policy, and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 12 educational support personnel (ESP) and 4 licensed staff
- ~ Resignations/retirements by 7 ESP and 1 licensed staff
- ~ Increase in Contract for 1 staff
- ~ 2 Contract Staff

**SPECIAL RECOGNITION**

**STARS Student**

The Board recognized a student from Ms. Tracy McMahon's classroom from the Grayslake North High School DHH program as the STARS Student for January. This student is hard working, great at advocating for herself, and very responsible. She achieved her goal of obtaining A's and B's to be able to attend Tech Campus her junior year.

**Employee of the Month**

The Board recognized Mr. Alex Letto, Behavior Specialist Asst/NCI Trainer, as January's Employee of the Month. Alex's calm and patient personality when working with students is amazing. He easily connects with students redirecting them in a positive manner. When providing staff training, he is clear, concise, and extremely engaging.

**PUBLIC COMMENT**

There was no Public Comment.

**OLD BUSINESS**

**FY23 Audit Update**

Mr. Kevin Smith, Eccezion Consulting, updated the Board on the FY23 audit. The finalized audit is expected to be presented to the Board for approval at the February or March meeting.

**SEDOL Program Update**

Dr. Donnan updated the Board on the following:

- Exceptional Learning Solutions is onsite monitoring at the time of the meeting. They are meeting with Principals, Supervisors, and SEDOL staff.
- The Steering Committee is exploring a partnership with TrueNorth Education Cooperative for a possible collaboration on low incidence programs and services.
- Administration along with Mr. Jim Arie, SEDOL Crisis and Safety Specialist, are in the process of creating a 5-year Safety and Security Plan.

**Transportation Bid Approval**

The Board approved the 3-year transportation contract with Lakeside Transportation in the amount of \$610,728.40 per year. This was the lowest bid submit.

HVAC Bid Approval

The Board approved the Administration Building HVAC contract with Happ Builders in the amount of \$3,043,500.00. This project will begin this summer and run into the fall. This was the lowest bid submit. Renewable energy credits will be used to help fund this project.

Lawn Care Bid Approval

The Board approved the 3-year lawn care contract with Balanced Environments in the amount of \$30,731.00 per year. This was the lowest bid submit.

Sale of South

The Board approved recommending the contract of sale for South to Mundelein D75 in the amount of \$630,000.00 to the Governing Board for approval at the March 6, 2024 meeting.

**NEW BUSINESS**

Policy Revisions

Proposed revisions to the following policies were reviewed by the Board. Approval will be requested at the February 15, 2024 meeting.

04:10	Fiscal/Business Management
04:60	Purchases/Contracts
7:165	Reserved School Uniforms
7:270	Admin Meds to Students

FOIA

Dr. Wojcik provided the Board with the following information:

- On January 17, 2024, Dr. Donnan received an email from Nathan Mihelich, Illinois Retired Teachers Association, requesting the name and email address of any certified staff (teachers, admin, nurses, counselors, etc.) retiring this year.
- On January 18, 2024, Dr. Wojcik provided the information requested.

**CLOSED SESSION**

The Board entered into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

**OTHER BUSINESS**

IMRF Authorization

The Board did not approve the IMRF out of state credit authorization request by staff member Dr. Heather Maynard.

Appeal of Uniform Grievance Decision

The Board did not approve the uniform grievance decision appeal for employee #01252024-2.

Contracts for Interim Superintendents

The Board approved recommending the 1-year contracts for SEDOL Interim Superintendents to the Governing Board for final approval at the March 6, 2024 meeting. If approved by the Governing Board, Dr. Judy Hackett and Dr. Tim Thomas would begin July 1, 2024 in the amount of \$1,450.00 per diem.

### Termination

The Board approved terminating support staff member Joseph Petrancosta due to job abandonment.

### Insurance Settlement

The Board approved to not object to insurer payment to resolve the civil rights and personal injury litigation filed by a former student in federal court.

### Planning for March Governing Board

The Board reviewed a draft agenda for the March 6, 2024 Governing Board meeting.

### **COMMITTEE REPORT**

- Finance Committee meeting- February 1, 2024 at 1:30 p.m.
- Personnel Committee meeting- February 5, 2024 at 1:00 p.m.
- Policy Committee meeting- to be determined

### **PROGRAM/SCHOOL REPORTS**

1. Cyd Lash Academy volleyball season just concluded. Congratulations for making the Elite 8!
2. American Sign Language classes this fall were a success and the next session is starting.
3. Leadership team has completed or is scheduled to give a SEDOL update to all staff.
4. Vocational Partnerships continue to grow and has extended their hours.

### **EXECUTIVE BOARD MEMBER COMMENTS**

There were no comments

### **ADJOURNMENT**

With no other items to discuss, the meeting was adjourned.

### **2023-24 Executive Board Meeting Schedule** SEDOL Office Bay Room

Thursday, February 15, 2024 – 9:30 a.m.

Thursday, March 21, 2024 – 9:30 a.m.

Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*

Thursday, April 25, 2024 – 9:30 a.m.

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

### **2023-24 Governing Board Meeting Schedule**

Wednesday, March 6, 2024 – 7:00 p.m.

Wednesday, June 5, 2024 – 7:00 p.m.